



**Minutes of meetings of 'Sankalp Sahodaya' held on 18th August, 2012 at
ST. MARY'S SCHOOL, SECTOR-19, DWARKA, NEW DELHI-110075**

1. Attendance

The following members were present:

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| 1. Ms. Sheelu Mathew | President | St. Mary's Sr. Sec. School, Dwarka |
| 2. Ms. Mrinalini Kaura | Secretary | Modern Convent School, Dwarka |
| 3. Dr. (Ms.) Rajee . N. Kumar | Treasurer | N. K. Bagrodia Public School, Dwarka |
| 4. Ms. Priyanka Bhatkoti | Principal | Maxfort School, Dwarka |
| 5. Dr.(Ms.) Namita Sharma | Principal | Queen's Valley School, Dwarka |
| 6. Ms. Ritu Mehta | Principal | Dwarka International School, Dwarka |
| 7. Mr. Michael V. Williams | Dean | Mount Carmel School, Dwarka |
| 8. Mrs. Rashmi Malik | Principal | Delhi International School, Dwarka |

- The President welcomed the members as they came. The meeting began with a prayer by Mr. Michael V. Williams, Dean of Mount Carmel School.
- The minutes of the previous meeting held on 12.08.2011 was read out by the Secretary, Ms. Mrinalini Kaura.. The same was passed and confirmed unanimously by all members present.
- Dr. Rajee .N. Kumar, Treasurer handed over the 2 letterhead pads that she got printed to Mrs. Sheelu Mathew, President. The president handed over 1 to the Secretary, Mrs. Mrinalini Kaura and the other to the Treasurer, Dr. Rajee . N. Kumar as they would be carrying out all the correspondence on behalf of Sankalp Sahodaya. Dr. Rajee . N. Kumar also informed the members that the receipt books were also with the printers and would soon be in her possession.
- The accounts of the previous months were discussed. It was pointed out that the member schools had been paying membership fees of Rs. 1000/- per year. There has been no expenditure incurred so far. Dr. Rajee .N. Kumar said that she would check the accounts and the balance. She would report the same in the next meeting.

6. The forms of the joint account were signed by the three office bank bearers and Dr. Rajee .N. Kumar took the responsibility of opening the account at the earliest.
7. The President once more voiced her concern over the cancellation of meetings. Once again Sankalp Sahodaya was meeting after a year. She took the responsibility of following up on the action to be taken by the different schools as a result of decisions made during the meeting. This is with regard to the meeting as well as activities to be conducted.
8. Ms. Priyanka Bhatkoti, Principal, Maxfort School informed the members that her school would hold a workshop of Economics teachers on august 29, 2012 from 10 a.m. to 1 p.m. She said that she ould be inviting a subject expert from NCERT as a resource person.
9. Mrs. Ritu Mehta, Principal, Dwarka International School volunteered to hold a workshop for Science teachers of Std. VI to X. This would focus on activity based learning for Chemistry. The workshop would be conducted on October 04, 2012. She further said that letters for the same would be sent to the member schools by September 15, 2012.
10. The discussion on sharing ideas and resources continued. It was decided that all the member schools would share their question papers of SA I soon after it was conducted. For administrative ease each school would take the responsibility of one subject. The member schools would then send their question papers to the Incharge School who would in turn compile all the questions papers of the particular subjects and send each of the member schools. The incharge school subject wise would be as follows:

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| a. Business Studies | - | Delhi Interntaional School |
| b. Biology | - | N.K. Bagrodia Public School |
| c. Chemistry | - | Venkateshwar Intl. School |
| d. Comp. Science | - | Queen's Valley School |
| e. English | - | Mount Carmel School |
| f. Economics | - | Dwarka International School |
| g. Maths | - | Maxfort School |
| h. Physics | - | St. Mary's School |

11. St. Mary's School also told the members about their plan to use tetra packs to sound proof the music room. They explained that the Schools in the Sahodaya cluster could help them by collecting tetra paks for them. Their Eco Train would be travelling to various schools within the Sahodaya cluster to collect tetra paks for this venture.
12. The date of the next meeting was fixed for December 7th at 1:00 p.m. at Mount Carmel school.
13. The meeting ended with all the members thanking each other and the Chair.

President
(Sheelu Mathew)

Secretary
(Mrinalini Kaura)